

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 10 November 2016
Start Time: 7.00pm
Finish Time: 9.46pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Mary Douglas, Cllr Atiqul Hoque, Cllr Bill Moss, Cllr Ricky Rogers, Cllr Ian Tomes and Cllr John Walsh (Vice Chairman)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer
Sarah Hughes, Senior Spatial Planning Officer

Town and Parish Councils

Salisbury City Council – Cllr C Froude, Cllr M Osment, R Williams, Cllr M Wilmot
Laverstock and Ford Parish Council – Cllr J Dean

Partners

Wiltshire Police – Inspector Pete Sparrow & Sergeant Paul Harvey
Wiltshire Fire and Rescue – Louis Minchella
Salisbury BID – Steve Godwin

Total in attendance: 34

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p>
3	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 15 September 2016 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Updates</u></p> <p>Air Quality Action Group meeting next week – update will follow next time.</p> <p>Cllr Tomes Congratulations to Bemerton Heath Harlequins Club, as they had been awarded the Community Club of the year award by the Salisbury Journal.</p>
6	<p><u>Information items</u></p> <p>The Board noted the updates attached to the agenda from Healthwatch and the Clinical Commissioning Group (CCG).</p>
7	<p><u>Local Youth Network (LYN)</u></p> <p>The Board received an update from Karen Linaker, Community Engagement Manager, on behalf of Rebecca Richards from the LYN Management Group, following its last meeting held on 1 November 2016. A copy of the actions from that meeting were attached to the agenda.</p> <p>Three recommendations for funding arising from that meeting were then considered by the Board.</p> <p>Decision</p>

	<p>The Salisbury Area Board awarded the following Youth Budget Grants for 2016/17:</p> <ol style="list-style-type: none"> 1. Life Rocks CIC - £1,000 towards their project to run cajon drum sessions. 2. Wiltshire Mind - £750 towards the running of a Peer Support Group. 3. Salisbury Schools Art Exhibition - £500 towards the Exhibition.
8	<p><u>Community Policing Update</u></p> <p>Inspector Pete Sparrow gave an update on matters relating to the use of Bourne Hill, as requested at the previous meeting. He also gave the latest Community Policing Update. These updates and one from the Police and Crime Commissioner were circulated at the meeting, and are attached to these minutes.</p> <p>The Updates included the following:</p> <ul style="list-style-type: none"> • 19 new Cadets had started the previous week. These volunteers would be meeting weekly. • Community Messaging – sign up to this service to receive regular updates on what is going on. • A Green Travel Plan was being created. • There was now a divided workforce, with teams briefing together online from separate locations. This needed to be resolved so Officers were in the same building together at the start of their shifts. • Some issues had been raised through the recent Bourne Hill planning application by residents. 5 letters were received in objection; the Police had met with the residents to reduce their concerns. • There was no custody unit in Salisbury; prisoner transport units were available to take people to Melksham. • Thieves had been targeting jewellery and cash recently; Police had made 2 arrests in Harnham, with the suspects now released on bail. One further person was arrested this week, and had since been released with no charge. • Officers continued to investigate criminal damage to vehicles, thought to be caused by a catapult type weapon. • There had been a marked improvement to the levels of new graffiti around Salisbury following 4 arrests.

Inspector Sparrow asked whether the Board could put together a letter on behalf of the community on what impact the recent spate of graffiti has had on them.

Action: CEM to liaise with the Board to produce a response.

Questions and Comments were then received, these included:

- The Graffiti culprits should be the ones made to clean it up. Answer: To use community resolutions would be suitable for people who had admitted to what they had done, however for those who did not, it was down to the court to decide. Also some of the damage equated to several thousand pounds, so it was necessary for us to deal with each case on its own merits.
- Steve Godwin - The BID was interested in the situation of the graffiti, as the BID rangers were recently out with Serve-On and removed all the ring road graffiti. Businesses had been feeling quite vulnerable over past few months. The Police manpower reductions stated were quite high. BID would be reporting back to Inspector Sparrow if it saw a rise in crime as it would affect our purple flag status. Answer: The cuts had been across all areas, but majority from back office staff. Streamlining the process with the removal of several ranks in the structure. This was a very different workforce than was the case 20 years ago.
- The parking issue in College Street was a serious issue for residents around Bourne Hill. A physical issue which needed to be sorted. There were 10 spaces which could be brought into use, some with ivy growing in them and 2 for pool bikes for green travel plan. Answer: Raise this with your local Councillor and we will take this forward.
- When the Police station was on the Wilton Road, there had never been any complaints from residents. The problem would smooth itself out in time. It was better to have the police in the city rather than sitting in Amesbury.
- There seemed to be a lot of small scale, low level antisocial crime at the moment. Answer: The important thing was that all crime should be reported. Staffing was at a critical level, which meant that the police were not able to be as visible as they used to be. Unless they were told which areas needed additional cover, they did not always know where they need to be.
- Was there a timeframe when you expect to fill these vacancies? Answer: There was a natural waste through retirement; there were four new Officers due to start after November. Work was underway to get the vacancies filled as quickly as possible.

9	<p><u>Launch of new Neighbourhood Watch Initiative</u></p> <p>Mike Davidson, Chairman of Wiltshire Neighbourhood Watch (NHW), spoke about plans to re-launch Neighbourhood Watch in Salisbury, and how this was strongly linked with new Community Policing structures and the Community Messaging scheme.</p> <p>On Saturday 26 November an open forum would be held at Five Rivers Health & Wellbeing Centre, from 1.30pm. People were urged to come along to this event where the aim was to pull all of the Services together and to promote the Community Messaging service.</p> <p><u>Questions and comments included:</u></p> <ul style="list-style-type: none"> • Was this different from the Neighbourhood Tasking Group (NTG), and would that be continuing? <u>Answer:</u> The NTG meeting would be re-launched in January. There was now an opportunity to look at it a fresh. NTG was different than NHW. It was felt that the Chair of the NTG should not be a member of the Police, and the function of the Group was to engage with the community. • What was different between NHT and NHW? – <u>Answer:</u> The Group hoped to get Council representatives into the NTG to ensure the views of the community and views of the police and working together were brought forward. The Chair and secretary were both now from the community and the police feed into the meeting.
10	<p><u>Cyber crime in Salisbury</u></p> <p>Police Sergeant Paul Harvey, Strategic Support Officer, spoke on the topic of scams and gave advice on how people could best protect themselves from the risks of cyber crime.</p> <ul style="list-style-type: none"> • A scam is a scheme to con people out of their money. Other names for a scam include fraud, hoax, con, swindle, cheat. • Each year millions of people in the UK fall prey to scammers. • Estimates put the total cost to consumers at £73 billion with losses to mass-marketed scams alone of £5 billion. • Most victims don't report scams – surveys have found reporting levels as low as 5 per cent. • The impacts are huge: some people lose their life savings. But victims also suffer emotional trauma, can become depressed, lose the confidence to live independently and can suffer long-term health problems as a result. <p><u>Types of scams include:</u></p>

Investment scams

Generally targeted at the 55+ age group and often sophisticated enough to lure in even experienced investors. Also called “boiler room” scams because they use high pressure sales to create a sense of urgency, they may offer shares, or a range of investment “opportunities” including wine, overseas land investments, precious metals and gems. Average losses reported by Citizens Advice: £20,000.

Courier scams

Usually start with an unsolicited telephone call or text advising that a bank fraud has been detected. The scam is completed when the caller attends the victim’s home or uses an innocent courier to collect their bank card. Your bank will never call at your home to collect your cards.

Computer software service scam

Victims are cold called and told that there is a problem with their computer. They are talked through the logon steps so the fraudster can gain remote access to the computer, for which they charge “fees” and gain access to personal and financial information. Most common scam reported to Citizens Advice Consumer Service in 2015-16. 40% of these refer to Microsoft Windows.

Advance fee scams

Scammers get people to send money for a range of dodgy or non-existent goods and services – or to collect lottery “winnings”.

You can find out more about current scams on Action Fraud’s website: www.actionfraud.police.uk

Things to remember:

- If you haven’t bought a ticket – you can’t win it.
- You shouldn’t have to pay anything to get a prize.
- Contacted out of the blue – be suspicious.
- Say no to cold-call investments and pensions reviews.
- Your bank will never phone you to ask for your PIN or your online banking password.
- Genuine computer firms do not make unsolicited phone calls to help you fix your computer.

GET advice from the Citizens Advice consumer service 03454 04 05 06. If it is a scam this will automatically be reported to trading standards.

REPORT scams and suspected scams to Action Fraud on 0300 123 2040
www.actionfraud.police.uk

If debit cards, online banking or cheques are involved, contact the bank or credit card company.

TELL family, friends, neighbours so that they can avoid scams.

Comments and Questions were then taken, these included:

- The Salisbury BID was interested in how it could best get this message out to businesses in Salisbury? Answer: We aim to form 4 working groups; young people, businesses, Parents and carers and the wider police community, so make contact with us and we will involve you.
- The NHW association was heavily involved in tackling cyber crime and getting the message out to the community. But at what stage was it a crime? If you deleted an email that you know is a scam, then it's not a crime. Answer: It needed to be more of an attempt for it to be a crime. If you can cascade information out through NHW then that was good. Action Fraud was a good service, for information on current scams.
- The Chairman noted that it was important on how we put the message out to protect the older people. Adding that there were a couple of banks doing good work at providing free information on scams.
- Age UK also had leaflet about scams. They are also involved with future working groups.
- Central Government had announced huge investment into cyber crime across the UK, was this national or at a local level? Answer: That money would not be seen at a local level. Most of the funds would stay in the Metropolitan Police and not come to Wiltshire.
- Cyber crime was computer based, but there was also a lot of telephone fishing that takes place. Did your work cover that also? Answer: Cyber crime was any digital media, which included phones. You could speak to your phone provider to get these calls blocked as you can bar certain numbers.
- How was the information being conveyed to young people? Answer: We have literature geared up for younger people.

On the 14 December - a one off Multi-agency Planning meeting with all partners would be held, with an aim to nominate members to attend a quarterly Cyber Crime Prevention Delivery Group. At this week's meeting it was suggested and agreed that a facilitator could embolden partners to nominate meeting members for the delivery group as well as focusing priorities and objectives. The purpose of this planning meeting will be to identify target audiences and gain "buy in" from Partners as well as to identify strategic objectives for the Delivery Group. These Strategic objectives will be delivered against a multi-agency prevention action plan. The plan will contain the four key strands to cyber prevent namely,

	<p>parents and carers, young people, businesses, Progress will be reported back to the quarterly Prevention of Harm Board to update on progress. This can then be channeled back into the Community Safety Partnership Boards. This format should assist with information sharing across the county, tying in with each partners strategic objectives without increasing workload through the as the addition of more meetings.</p>
11	<p><u>Improving non vehicular links around Salisbury</u></p> <p>Pam Rouquette informed the Board on work the Salisbury Area Greenspace Partnership (SAGP) was carrying out to map out the non-vehicular routes in and around Salisbury, so that future development plans can be much better informed by a local policy which seeks to promote improved sustainable connectivity between developments and neighbourhoods.</p> <p>The aims and objectives of the Group include:</p> <ul style="list-style-type: none"> • To provide a strong local voice for greenspace in Salisbury and the surrounding area' • To identify the importance of greenspace to the landscape setting of the city and show how its river valleys, chalk hills and linking greenways define its identity. • To create digital maps of existing greenspace and green infrastructure so that we know what we've got now and can identify gaps and missing links. • To influence planning so that as Salisbury grows greenspace and green infrastructure provision is given the priority it deserves. <p>SAGP Connectivity Focus Group</p> <ul style="list-style-type: none"> • Members represent COGS, the Cycling Opportunities Group, Walking for Health, Bemerton Activity Trails, Civic Society, South Wilts. Biodiversity Group, Wiltshire Council and Salisbury City Council. • The Overarching Aim: To develop a connectivity strategy which would provide a comprehensive network & hierarchy of safe traffic-free routes for people, while also providing benefits for wildlife. It would be incorporated into Supplementary Planning Guidance for all new developments. <p>The Group had identified three potential strategic routes in Salisbury and Wilton.</p> <ul style="list-style-type: none"> • Fuggleston Red to 5 Rivers H&WB Centre – entirely off road • Longehedge to Laverstock – round to the east, Southampton Road and

	<p>Salisbury District Hospital (SDH).</p> <ul style="list-style-type: none"> • Fuggleston Red to Bemerton, Harnham and SDH. <p>The Groups concerns were that Salisbury’s new housing developments were progressing without adequate provision for green infrastructure being required by developers. Some of these developments were outside the Salisbury Community Area but would have a significant impact on traffic and air quality on radial routes into the city and within the city centre.</p> <p>The Chairman took the opportunity to thank the Group for the huge amount of work these volunteers had put in to map the routes. He felt that it was absurd that a development the size of Longehedge, had been allowed to take place with no provision of permeable and non vehicular routes.</p> <p>Comments and questions were then taken, these included:</p> <p>Thanks for all of your hard work, what could the Board do to be useful? <u>Answer:</u> The Board could endorse the work of the Group and ask that it was adopted as soon as possible.</p> <p>Many big developers were now opting for private roads on the estates, where the residents would control the maintenance, upkeep and the highways. Developers had said that this is what they were moving to nationally.</p> <p><u>Decision</u> The Salisbury Area Board agreed to endorse the work of the Group and ask for it to be adopted.</p>
12	<p><u>Partner and Community Updates</u></p> <p>The Board received the following partner and community updates:</p> <p><u>Salisbury City Council (SCC) - Reg Williams; City Clerk:</u></p> <ul style="list-style-type: none"> • On Friday 11 November there would be a Remembrance Day parade organised by the British Legion, from 11am at the Guildhall square – all welcome. The main service would be held on Sunday 13 November, starting with a parade from the Guildhall square, leading on to New Canal. • The Christmas Lights switch on would take place on Thursday 17 Nov, with guest appearance by Joey Essex. • The Christmas market would start one week later. • A Salisbury flood plan had now been adopted, with £18,000 of funds secured.

- £76,000 had been secured to start the clear up process with an enhanced street cleaning scheme.
- The Salisbury Bunker project was now underway and on time, with the aim of completing this after Christmas.

Dorset and Wiltshire Fire & Rescue Service – Louis Minchella

Louis announced that this was his last meeting for the Salisbury area, as he was moving areas. His colleague Tom Brolan would take over in Salisbury the following week.

A written report was circulated at the meeting.

Officers had been working with primary schools on projects linked to the Great fire of London on the curriculum for KS1 & KS2 children. If other schools or groups would like the education advisers to visit, then go to the website to make contact so that a visit could be arranged.

Medical practices across Salisbury were pushing the agenda of home safety and the Safe & Well scheme. The team in Salisbury were making visits to assess people's homes. If anyone was interested in having a visit could complete a leaflet.

The response figures for the last period show there had been 351 calls for first appliance and 148 for the on call appliance.

There had been a successful recruitment evening in September, with several possible new candidates coming forward.

The number of calls to false alarms up to the end of October 2016, was 5570 call outs, with 2000 actual visits.

Salisbury Business Improvement District (BID) - Steve Godwin:

The BID was entirely funded by businesses, and worked within the city ring road, to support all of the businesses. There were two BID Rangers which covered the City in a small vehicle, by going around to places the statutory services could not get to.

The BID, Salisbury City Council and the Area Board each gave £10k towards the project to purchase and install new waste bins around the city, which had now made such a difference.

Pubwatch had met earlier that day, members of this were all very proud of the Purple Flag award, which meant that Salisbury had been declared a safe vibrant city from 5pm to 5am. This year the assessors would be coming down on 3

December 2016, to survey the city and meet with partners.

The BID was planning on sending Christmas cards to 70,000 homes this year in a bid to promote Salisbury as a place to visit. The areas targeted would include Basingstoke, Winchester, Warminster, Trowbridge and Southampton. The idea was to draw people in from surrounding areas, to come and spend money in our pubs, restaurants and retail areas.

The planned Christmas market was a good opportunity to spend some money.

Community Engagement Manager – Karen Linaker:

A list of all that had been happening over past few month in the Community Area and by the Board was shown, and Karen updated on a few of those listed below:

- 27th Sept, Children & Families Voluntary Sector Forum
- 27th Sept, City Hall: Older People's Event
- 28th Sept, City Hall: budget consultation
- 28th Sept, Men's Sheds project networking
- 29th Sept, Bee Friendly City initiative
- 4th Oct, Registered the city as a DAA
- 6th Oct : Health & Wellbeing Group
- 7th Oct: Cathedral 2020 meeting
- 8th Oct, Sustainable Salisbury event
- 11th Oct, Keeping Salisbury Safe event
- 12th Oct, Child Wellbeing Group
- 15th Oct, Five Rivers Open Day
- 2nd Nov, Age UK – facilitating older people's voice
- 10th Nov, Wiltshire Assembly
- 14th Nov, Multi-cultural Salisbury networking forum
- 18th Nov, Domestic Abuse Networking event
- 26th Nov, Wiltshire Neighbourhood Watch Launch
- 29th Nov, Autism Conference
- 1st Dec, Our Community Matters event
- Refugees
- LGBT voices

13 members of Salisbury Shopmobility on scooters, powerchairs and a shopper walker took part in the Salisbury Festival of Walking with their Walk on Wheels across the Town path to Middle Street Meadow. The walk was lead by Pam Rouquette from Walking for Health. Jan Fitzjohn, the chair of the Water Meadows trust gave an interesting and informative talk on the management of the water meadows.

Swan advocacy had circulated a leaflet on domestic abuse networking event. Hope that the people that attend this event will meet people in domestic abuse situations can then plan how best to network services to help people.

	<p>29th Nov – another issue the H&WB group are being encouraged to look at is Autism – their needs need to be raised.</p> <p>1st Dec – WC and partners meet every 2 years for a Joint Stategic Needs Assessment – our chance to look at the issues and talk about what do local people really think – what can the AB do to help provide local action.</p> <p>30 volunteers were now set up to help with the refugees based in Salisbury and a further 47 had stepped forward to assist.</p> <p><u>Health & Wellbeing Group - Cllr Walsh:</u></p> <p>The Board had decided to form a group made up of all the organisations which provided help to people. On 1 Dec, the community was invited to give input about what they want. The Group needed further organisations to join.</p> <p><u>Child Wellbeing Group – Cllr Mary Douglas:</u></p> <p>The Group was mandated to focus on communication to each other and with the services available. The Group had now met twice. Three main areas for work had been established and agreed, these were:</p> <ul style="list-style-type: none"> • To identify gaps in provision. • To focus on 0 – 5 year olds • To improve communication both with those who might want to use existing provision and also among those providing services. <p>The Group would focus on one geographical area, which had been decided as the Friary.</p>
13	<p><u>Community Area Transport Group (CATG)</u></p> <p>Chairman of the Group, Cllr Walsh gave an update on the work of the Group. In Feb the Group would be looking at yellow lines, he urged people to contact him if they were waiting to hear about a specific yellow line already submitted.</p> <p>The Board then consider the recommendation for funding as detailed in the attached report.</p> <p><u>Decision</u> The CATG recommendations as detailed in the report were approved.</p>
14	<p><u>Community Area Grants</u></p> <p>The Board considered for applications for funding from the Community Area Grant Scheme for 2016/17, as detailed in the agenda.</p> <p><u>Decision</u></p>

	<p>River Bourne Community Farm was awarded £5,000 towards the Farm/Cafe/Community Meeting Place project. <u>Reason</u> – <i>The application met the Community Area Grants Criteria for 2016/17.</i></p> <p><u>Decision</u> Salisbury School Art Exhibition was awarded £500 towards the ‘Library of Ideas’ project. <u>Reason</u> – <i>The application met the Community Area Grants Criteria for 2016/17.</i></p> <p><u>Decision</u> Wiltshire Mind was awarded £449 from HWB Budget (£750 agreed by LYN) towards the Mental Health Peer Support Group in Salisbury project. <u>Reason</u> – <i>The application met the Community Area Grants Criteria for 2016/17.</i></p> <p><u>Decision</u> Salisbury Garden Volunteers was awarded £1,500 towards the Bourne Hill Historic Walled Garden project. <u>Reason</u> – <i>The application met the Community Area Grants Criteria for 2016/17.</i></p> <p><u>Ratification of Urgent decisions made in October 2016, under Delegated Powers.</u></p> <p>The Board was asked to ratify two funding award made in October 2016, under the Delegated powers as awarded to the Community Engagement Manager in consultation with the Chairman.</p> <p><u>Decision</u></p> <p>The Salisbury Area Board ratified the following funding awards made under delegated powers:</p> <ul style="list-style-type: none"> • £350 – for additional positive activities at the Fiver Rivers Health & Wellbeing Centre’s Open Day on the 15th October • £360 – for positive activities for a group of adopted teenagers during Adoption Week
15	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting</p>

	of the Salisbury Area Board would be held on 5 January 2017.
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